

EMMA WOOD

Architectural Designer · Costa Mesa, CA · Relocating the the Bay Area
(949) 910-4593 · emmmawood@gmail.com · linkedin.com/in/emmawoodarch

NCARB record established · AXP in progress 3,010 / 3,740 hrs · ARE testing begins October 2026

EXPERIENCE

Bastien & Associates Inc., - Irvine, CA

Job Captain

December 2025 - Present

Architectural Designer

March 2024–December 2025

Six commercial, institutional and entertainment projects totaling over 2,000,000 SF, from schematic design through permit issuance and into construction administration

- **Rialto Logistics Center, Rialto, CA.** Led the construction document set for a 220,000 SF concrete tilt-up warehouse with two-story tenant improvement office; Type III-B, steel columns, trusses and K-braced frames. Researched and drew the exiting and occupancy analysis and conditions of approval as part of the full set, and ran plan check with the City of Rialto through approval. Now in construction administration.
- **NBC Universal Backlot, Universal City, CA.** Soundstage improvement and set design work across four buildings: two ground-up, two existing structures taken through reframing, façade work and interior renovation. Developed set design concepts, produced construction documents, and built Revit models and renderings for production review. Soundstage permit set submitted to the City of Los Angeles through EPIC-LA, August 2026.
- **Private School Commons Building, Orange County, CA.** Drafted and revised sheets across the architectural set through six revision cycles with the city, health department and owner comments. Carried the work into construction with RFI responses, consultant coordination and site walks. Facility opened August 2026.
- **Industrial Park, Lake Forest, CA.** Design development and entitlement set for approximately 300,000 SF; city coordination and conceptual renderings in Revit and Lumion.

Across all projects

- Produce full architectural sets in Revit and AutoCAD: building and wall sections, enlarged stair plans and sections, reflected ceiling plans, interior and exterior elevations, window types, dimension plans, finish plans and schedules.
- Create entitlement sets for three industrial buildings: overall design of exterior elevations, T.I. plans, roof plans and site plans.
- Complete submittal and plan-check reviews directly with planning, utility and fire agencies, resolving corrections through approval. Coordinate structural, MEP and civil consultants across concurrent projects and track deliverables across all phases.

Design-Build Intensive – The Red Dot School, Sagishima, Seto Inland Sea, Japan

October 2025

- One of two English speakers on a four-person international team; designed and built an 8' x 6' wall from reclaimed structural timber and salvaged Kawara (roof tiles) in twenty-four working hours.
- Communicated design intent across a language barrier through drawing, physical models, and hand-cut joinery mock-ups.

Architectural Intern – Cooley Architects, London, UK

Summer 2022

UC Berkeley Global Internship

- Modeled a multi-family residential addition in Revit from concept through schematic design: eight units, two bedrooms and two baths each.
- Produced massing studies and plan drawings for client review.

EDUCATION

University of California, Berkeley

2019–2023

Bachelor of Arts in Architecture · Minor in Sustainable Design · GPA 3.7

SOFTWARE

Documentation

Revit (full CD sets, families, Autodesk Docs) · AutoCAD · Bluebeam

Modeling & Visualization

Rhino · Grasshopper · Enscape · Lumion · V-Ray · SketchUp · Solidworks

Graphics

Adobe InDesign, Photoshop, Illustrator · Figma · Miro

ADDITIONAL

Orange County School of the Arts – Classical Voice Conservatory, Valedictorian with distinction.

Winner of three MTAC piano competitions. Still playing.

Undergraduate research: Alivisatos Group, UC Berkeley (2020) · Beckman Laser Institute, UC Irvine (2019).